



## 2020 Rose City Summer Camps

### Information Packet & Policies

**Summer camps weeks:** (You can sign up your child for individual weeks or all weeks)

**(Locations: Moore Middle School, Three Lakes Middle School, Boulter Middle School, Hubbard Middle School)**

**Week 1:** 6/1 – 6/5

**Week 2:** 6/8 – 6/12

**Week 3:** 6/15 – 6/19

**Week 4:** 6/22 – 6/26

**Week 5:** 6/29 – 7/3

**Week 6:** 7/6 – 7/10

**Week 7:** 7/13 – 7/17

**Week 8:** 7/20 – 7/24

**Ages:** Completed Kindergarten thru completed Sixth Grade

**Payment Plans and Financial Assistance:** Register online beginning Monday January 8, 2020. If you want to apply for Financial Assistance\*, just follow the registration process online and you will be guided through the easy steps for financial assistance application. We will notify you of approval or denial by email and/or phone. Once you are notified, you will be able to continue the registration online, by phone or at our main office.

**Current Boys & Girls Club members,** please **DO NOT** create a new online account through CampSite. Instead, use your current account and enroll your child for 2020-2021 where you will see the Rose City Summer Camps enrollment options.

\*Applicant will need to provide 1040 tax form for all scholarship opportunities. Current Gospel Village mentees are exempt from this requirement.

There are two easy ways to pay for camp:

- 1 **All up front:** Keep it simple by paying the full balance of your account at registration.
- 2 **Weekly Payments:** A 10% non-refundable deposit is due upon registration to hold your spot. Weekly payments after that are due two Fridays (11 days) before each week starts. The \$40 registration fee is added to your first payment. Payments can be made online via automatic payment or by money order at the main office. Payments in advance are also accepted, but may result in your overall balance being reduced rather than being applied towards a certain week.

Registration: Starts January 8<sup>th</sup>.

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*Children who attend 5+ weeks of Rose City Summer Camps experience significant improvement in Math and Reading compared to their peers in summer learning regression.*

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You can sign up for one week or for all of them if you need (with registration fee and first week paid you can reserve the weeks that you will want to send your child to camp).

<b>Payment Plan Dates</b>	<b>Payment</b>	<b>When is it due?</b>
	Deposit (10% of entire balance, non-refundable)	Due upon registration
	Week 1 payment	5/22/2020
	Week 2 payment	5/29/2020
	Week 3 payment	6/5/2020
	Week 4 payment	6/12/2020
	Week 5 payment	6/19/2020
	Week 6 payment	6/26/2020
	Week 7 payment	7/3/2020
Week 8 payment	7/10/2020	
<b>*additional \$40 registration fee is due on your earliest payment date</b>		

**No Refund:** If you miss one payment date, you will lose your spot for that week. You only will be able to attend the week(s) that have been paid for in full. All payments are non-refundable and non-transferrable.

**Un-Enrollment:** If you miss a payment on Friday, your child will be un-enrolled by Tuesday morning. To re-enroll you will have to pay a registration fee again.

**\*Please provide shot records (Per child) and most recent immunizations date when registering. (We will not register without it)**

**Tuition Includes:** Breakfast, Lunch, Snacks, indoor and outdoor games & sports, singing, dancing, cheers, arts, crafts, reading, math classes and bible study.

**Meals:** Tyler ISD will provide nutritious meals, if your child has any dietary needs, restrictions or specific foods allergies, this information must be given when you register your child.

**Clothing:** Campers should come ready to play hard, have fun and get dirty! No sandals please. Each day they will need a bathing suit (one piece for girls), towel. Make sure that your camper's name is on everything he or she brings.

**Camps Hours:** 7:30 am to 5:30 pm (Please let us know if you have a special case)

**Transportation:** Provided by TISD at selected locations check website for more information about your location. <https://www.thementoringalliance.com/rcsc-locations>

**Special Needs:** Unfortunately, Rose City Summer Camps is not able to accommodate children with special needs who are unable to function within our camp structure.

**Our Staff are our Program:** We hire young men and women who are graduated seniors in high school or college age, who have been carefully interviewed and selected to work with our Rose City Summer Camps campers. They go through at least 32 hours of extensive training.

Our Staff are passionate about Jesus and His message, are passionate about children, are committed to working in the community, are creative, are energetic communicators, and are comfortable with change and committed to excellence.

Every aspect of camp is purposefully designed to meet campers where they are and challenge them in their developmental growth. Our camp counselors are critical to making this happen – they are emotionally invested in your child throughout the week and provide a young Christian role model they can look up to.

### **Your child's safety is our # 1 priority**

#### **Rule of three!**

Campers are never alone in a private setting with another camper or counselor. Campers are always in groups of at least three, with two campers and one counselor at a minimum.

#### **Mandated Reporting**

State law requires anyone who suspects child abuse or neglect to report those suspicions to the Texas Department of Family and Protective Services (DFPS) or to a local law enforcement agency. RCSC adheres to state law guidelines and will report any suspected abuse or neglect within 48 hours of hearing of the suspected abuse or neglect to DFPS or a local law enforcement agency.

#### **Peanut Butter Rule**

We don't allow campers to bring any nut products due to camper and staff allergies. Lunch and snack is provided each day, and if a camper brings nuts, they will be put away until the end of the camp day, and the camper will be given the camp lunch or snack. The first time peanut products are brought the child will be given a warning, and taken to a different place to finish their meal or snack.

#### **Sunscreen**

Sunscreen is applied generously each day (Each camper is responsible for bringing their own sunscreen)

#### **Hydration**

We allow time for water breaks before and after every activity and strongly recommend campers bring water bottles to camp.

**Weather readiness**

We always have alternative indoor activities and schedules to accommodate rain or high temperatures.

**Bathroom Policy**

Campers are never alone for bathroom breaks. At least two campers always go with one counselor.

**Emergency Preparedness**

We learn and incorporate Emergency Action Plans.

**Monday Morning Check:**

When you drop your child on site you will find our staff ready to welcome you and receive any medication or special instruction.

**What to bring:**

- Backpack
- Bathing suit (one-piece girls) & towel
- Tennis Shoes
- Water bottle
- Bible
- Pillow and Blanket are optional for FOB
- Sunscreen

**What not to bring: (Please Label camper's items)**

- Cash
- Cell phones, iPods or other electronic devices
- Pocket Knives or other sharp objects
- No toys

**Academic Component:** Tyler ISD will provide teachers to teach Math and Reading every day at camp to avoid summer regression.

# Policies

## Payment Policy

There are two easy ways to pay for camp:

- 1 All up front:** Keep it simple by paying the full balance of your account at registration.
- 2 Weekly Payments:** A 10% non-refundable deposit is due upon registration to hold your spot. Weekly payments after that are due two Fridays (11 days) before each week starts. The \$40 registration fee is added to your first payment. Payments can be made online via automatic payment or by money order at the main office. Payments in advance are also accepted, but may result in your overall balance being reduced rather than being applied towards a certain week.

**No Refund:** If you miss a payment date, you will lose the unpaid spots. You only will be able to attend to the paid week(s). **All payments are non-refundable and non-transferrable.**

**Un-Enrollment:** If you miss a payment on Friday, your child will be un-enrolled by Tuesday morning. **To re-enroll you will have to pay a registration fee again and have the risk of losing your spot.**

## Drop off and Pick-up Policy

- Drop off and Pick-up designees will be made upon registration. Any changes will be made **no later** than 1 week prior to each week requested. Changes may be requested by calling the summer camp office 903-593-9211, or in writing and given to the Summer Camp Leadership.
- Drop off at the school campus ends at 8:30 am. No Camper may be dropped off after this time unless prior approval has been given by summer camp leadership.
- Pick up at the Main campus begins at 5:00 pm. No member may be picked up before this time unless prior approval has been given by Summer Camp Leadership
- Campers must arrive for the first time no later than Tuesday at 8:30 am on any given week. Campers who have not arrive for the first time will be withdrawn from the program for that session unless prior approval has been given by Summer Camp leadership.
- If you have special requests for exceptions to the Drop Off and Pick-up Policy such as family emergencies, or illnesses, please call Summer Camp leadership at 903-593-9211, or in writing and given to the Summer Camp leadership
- If a camper arrives late or leaves early more than twice per session, they will be withdrawn from the program for the remainder of that session.

## Discipline Policy

- By enrolling your child in Rose City Summer Camp, you give senior camp counselors the right to properly discipline any unruly behavior. We have worked diligently to set attainable behavioral expectations to be followed daily. If a camper does not adhere to the rules and expectations, the senior counselor assigned to that camper may be brought in to assist with discipline.
- Examples of discipline may include removing a camper from a group activity or result in a camper helping a senior counselor in cleaning up a camp area. Both the senior counselor and the camper will participate in the clean-up activities together while discussing ways to correct the camper's behavior. The senior counselor will also ensure this activity ends on a positive note. If a camper's behavior does not improve after several attempts, then suspension or removal will be the next step.

- The Director in charge of the Summer Camp has the right to exclude children from the program, if a chronic pattern of misbehavior continues to occur after repeated reprimands by the staff. An excessive amount of misbehavior results in total disruption of the schedule for all children.
- Each significant reprimand will be documented by the staff, signed by the parent/guardian, and kept in the child's file. If the pattern of misbehavior continues, the Summer Camp Director reserves the right to suspend the child from the program.
- Every child in the Summer Camp program is important. We want to make sure that each child continues to receive the quality of care the parents expect for their children. We want to have a safe and enjoyable environment for every child.

### **Medication Policy**

Only prescription medication that is needed during camp hours can be administered. The medication shall be in the original container that identifies the camper, prescribing physician, the name of the medication, the dosage, and the frequency of administration. Loose pills and/or expired medications WILL NOT be accepted or administered. If an over the counter medication is needed during the camp day a physician consent is required. To ensure the safety of all campers all medications must be checked into the health assistant at your child's site. Campers may not carry their own medication except for medication needed for immediate use for life threatening conditions, such as inhalers and epi-pens with physician consent.

### **Medical Care Policy**

Each camp site has a full-time health assistant during camp hours that has an American Red Cross Emergency Response certificate, CPR certification and medication administration training. Rose City has an on-call physician that is available at all times to advise health personnel if needed

### **Sick Campers Policy**

We want your child and others to have the best camp experience possible. If your child becomes ill during their time at camp, to prevent illness to other campers, they will not be able to remain at camp. Campers will be sent home for these symptoms but not limited to 100 F degree temperature or higher, vomiting or diarrhea. Please do not let your camper return until these symptoms have stopped for 24 hours without the use of medications.

### **Lice Policy**

Rose City Camp maintains a no lice/nit policy. In the event that your child has lice the parent will be notified and the camper will need to be picked up and treated for lice before they return. Upon returning to camp the camper will be checked by the health assistant before returning to their cabin.

### **Student Conduct Policy**

- Campers should always respect others at the Club, which includes but is not limited to: no name-calling, profanity, teasing, and inappropriate physical contact. **ZERO TOLERANCE TO BULLYING.**
- Campers must stay with their chosen group throughout the duration of the camp day.
- Campers must cleanup following all camp activities.
- Campers should always stay with a Rose City Summer Camps staff at all times.

### **Media Consent Policy**

- Media Consent release is mandatory and you agree when you register that The Mentoring Alliance (Rose City Summer Camps) have permission to use yours or your child's photograph or videos and first name publicly to promote the ministry, understanding that permission to use the information includes

use in print publications, online publications, presentations, websites, and social media. I also understand that no royalty, fee or other compensation shall become payable to you by any reason of such use.

### **Field Trip Policy**

We have the exciting opportunity to take campers off-site for field trips at specific locations this summer. Due to this change we have implemented policies to ensure your child(s) safety:

- No camper(s) can be released off-site. Camper(s) must be at Rose City Summer Camps site to be picked up from the program.
- Please call a day in advance if there are any early pick-up needs.
- Please check website for more information about locations and dates when camper(s) could be off-site.

**Camper Agreement**

1. Listen and obey your counselor.
2. Behavior will be respectful of others... no cursing, put downs, bullying, fighting, etc.
3. Be at all scheduled activities.
4. No cell phones, gum, firecrackers, magazines, weapons, or drugs.
5. All campers will dress modestly.
6. No walking around the camp without clothes on.
7. No physical contact with the opposite sex, such as holding hands, kissing, arms around each other, etc.
8. No writing on camp property (walls, tables, chairs... etc.)

**Attention Camper:**

If you are concerned or upset because a camper is picking on you, cursing, etc. or the counselor isn't treating you well, please tell the Camp Director, your senior counselor, or counselor (if it's a camper issue). We will handle the situation and make it better without getting you in trouble with your cabin mates or counselor.

Counselors will hold onto the agreement until Wednesday club, when you will hand it into the Sr. Counselor who will file it away.

**I have read all the above Rose City Summer Camps guidelines and agree to obey them.**

**SIGNED:**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_

Counselor: \_\_\_\_\_

Week: \_\_\_\_\_



## Camper Conduct Policy

As counselors' working with elementary, the expectations for the campers must be clearly stated on the front end and it is important to make sure that the campers are being reminded of the expectations throughout the day. Camper's will follow the expectations that are listed on the Camper Agreement page that each camper will sign with their cabin each Monday.

- I will be respectful
- I will be responsible
- I will be ready to go
- I will follow Instructions
- I will not hit, bite, pull hair, push or yell
- I will keep my hands to myself
- I will not have contact with the opposite gender (guys with guys/girls with girls)
- I will stay with my cabin and counselor
- I will not bring toys or electronics to camp
- I will wear closed toe shoes except when in water activities
- I will keep my clothes on at all times
- I will not share blankets, pillows, or hair products

Following these expectations allows for all campers to have a safe, fun time at camp. If you have a question about the expectations, please ask your counselor.

## Consequences

If a camper chooses to **not** adhere to the expectations, it will result in:

**\*1st offense:** warning

**\*2nd offense:** warning/ if same as 1st offense counselor may use time away from activity

**\*3rd offense:** send to Sr. Counselor

\*Once the camper is sent to the Sr. Counselor, the situation will be written down on camper discipline form so parents can be made aware of the incident.

\*If the camper is written up 3 times within the same week, this will result in suspension or dismissal from camp based on Director's discretion.

Immediate action will be taken if there is profanity, physical contact, bullying.

## Rewards:

The key to discipline first starts with how you interact with your campers. The more you encourage/give positive feedback to the camper's that are meeting the expectations, the more the campers who may not be following expectations will want the positive attention.

1. Positive feedback
2. Receive Rose City Coins
3. Opportunity to win COW awards (Camper of the Week)